



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET. ROOM 372**

**Wednesday, August 3, 2011**

**10:00 AM**

**ROLL CALL**

Present: Chairperson Montaña, Vice Chairperson Bacio, Commissioner Bigby, Commissioner Hall and Commissioner Hill

Excused: Commissioner Moore

The Pledge of Allegiance and a Moment of Silence will be led by Chairperson Montaña.

**Chairperson Montaña led in the Pledge of Allegiance, followed with by a moment of silence.**

**I. ADMINISTRATIVE MATTERS**

1. Meeting to be called to order by Chairperson Montaña. (11-3519)

**Chairperson Montaña called the meeting to order at 10:06 a.m. and noted a lack of quorum. Commissioners Hall and Hill joined the meeting at 10:12 a.m., thus establishing a quorum.**

2. Approval of the July 27, 2011 Minutes. (11-3520)

**On motion of Vice-Chairperson Bacio, seconded by Commissioner Bigby, unanimously carried, the minutes of the meeting of July 27, 2011 were approved with edits.**

**Attachments:** [SUPPORTING DOCUMENT](#)

**II. REPORTS**

3. Chairperson's Report on Various Items for August 3, 2011. (11-3521)

**Chairperson Montaña shared the following with the Commission:**

- **L.A. County Defies Order to Release Death Records (August 1, 2011-**

**L.A. Times);**

- **L.A. County's Child Welfare Chief Resigns (August 2, 2011 - L.A. Times);**
- **Child Welfare Agency Loses Another Director (August 3, 2011 - Daily Breeze); and**
- **She attended the "National Night Out 2011, Honoring our Police and Firefighters", which was held on Tuesday, August 2, 2011 and was hosted by the Harbor Christian Center in Wilmington, California.**

**4. Treasurer's Report for August 3, 2011. (11-3522)**

**Vice Chairperson Bacio reported that after receiving a \$200 check from Commissioner Hill, the current bank statement balance of the Commission's Charitable Fund is \$1378.10.**

**5. Staff Report on Correspondence Received, and Department Representative Reports. (11-3524)**

**Nyla Jefferson, staff, Commission Services, informed Commissioner Hill that she needs to complete and sign the Employee Acknowledgement and Receipt of County Policy of Equity form, and complete the Ethics 1234 training course on September 12, 2011.**

**6. Review of Group Home Compliance Monitoring Audit Reports. (11-3525)**

**Vice-Chairperson Bacio, Commissioners Bigby, Hall and Hill commented on the following Department of Children and Family Services Contract Compliance Monitoring Review Reports.**

- **B & I Group Home #1 - (Vice-Chairperson Bacio)**
- **Five Acres - (Commissioner Bigby)**
- **Bourne Inc. - (Commissioners Bigby and Hill)**
- **Luvlee's Residential Care "New Dawn Emancipation" - (Commissioner Hill)**
- **Pennacle Foundation "Corning" - (Commissioners Hall and Moore)**

7. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from July 28, 2011 to August 2, 2011. (11-3526)

**During this reporting period the Group Homes/Facilities were reported as being the following:**

**Satisfactory Condition**

**Chairperson Montañó**

- **Dream Home Care, Inc. #3 – 14 #1, the facility was visited on August 2, 2011 (Needs a new couch); Norwalk Branch – The facility was visited on August 1, 2011**

**Vice-Chairperson Bacio**

- **B & I Group Home #1 – 2, #2, the facility was visited on August 2, 2011; and Los Angeles Youth Network – 26, #1, the facility was visited on July 28, 2011 (Audit Review for Compliance).**

**Commissioner Bigby**

- **Five Acres – 17, #4, the facility was visited on August 2, 2011 (Audit Review for Compliance).**

**Commissioners Bigby and Hill**

- **Bourne Inc. – 3, #1, the facility was visited on July 19, 2011 (Audit Review for Compliance).**

**Commissioner Hill**

- **Luvlee's Residential Care "New Dawn Emancipation" – 26, #4, the facility was visited on July 26, 2011; and McKinley Children's Center – 28, #1, the facility was visited on July 19, 2011 and July 26, 2011 (Audit Review for Compliance).**

**III. DISCUSSIONS**

8. Discussion and Consideration of the Scholarship Program and Awards Presentation. (11-3527)

**On motion of Commissioner Bigby, seconded by Commissioner Hall, unanimously carried, the Commission approved allowing an additional \$100 food allowance for the August 9, 2011 Sybil Brand Commission scholarship Awards Reception.**

#### **IV. MISCELLANEOUS**

##### **Matters Not Posted**

9. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (11-3528)

**There were no matters presented for a future agenda.**

##### **Public Comment**

10. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-3529)

**There were no members of the public present to address the Commission.**

##### **Adjournment**

11. Adjournment for the meeting of August 3, 2011. (11-3530)

**The July 27, 2011 meeting adjourned at 10:45 a.m.**